

President Jim Schmidt called the regular Board Meeting to order at 7 p.m. on Tuesday, August 10, 2021. Roll Call – Loose, Schrubbe, Roehrig, Nolan, Keuler, Starfeld and Schmidt. Keuler received a call from work and had to leave the meeting at approximately 7:30 p.m. Others present were Dennis DuPrey, Kim Plate, Ed Byrne, Dan O'Connell (Cedar Corporation), Tony Wittmann, Gary Boesch, Troy Christnacht (Nexgen III, LLC), John Melsha (Nexgen III, LLC), Andy Duerr (Nexgen III, LLC) and Young Elson (Expert Real Estate).

Pledge of Allegiance – The pledge of allegiance was recited by everyone present.

Citizen Questions and Concerns to be acted on at the next Board Meeting – Gary Boesch addressed the Board. He had a question on what percent of the public fire protection of the hydrants are being passed onto the residents on their billings? DuPrey informed him it was 75%. Boesch asked how much money that would free up to be put towards the budget? DuPrey stated approximately \$30k. Boesch stated he understands why this is being done. His main concern was the balance of the reserve funds. He said he saw that the auditors this year also commented on it. DuPrey explained that this year money was pulled from the reserves to cover the infrastructure costs of the new subdivision instead of the Village having to borrow the money right from the start. Boesch stated he was on the Board a lot of years and understands how hard it is not to tap into the reserves but stated that it can be done. This \$30k should help towards this. His suggestion to the current Board is not to rely on taking out of fund balance and the importance of keeping a healthy fund balance available. The Board thanked him for his input. Ed Byrne then addressed the Board with some information that he just became aware of. The construction on Cty Hwy PP (between Potter and Brillion) will be extended at least 2 weeks. While they were working on the road, they found 26 spots in a three-to-four-mile span that were just built on clay and marsh grass; no base. So, on these parts they basically have to start from scratch.

Announcements – The Annual Cheesehead Run will be Saturday, August 14, 2021. The Voices of Peace Gospel will be held on Friday, August 20, 2021 and Saturday, August 21, 2021 at the Hilbert Civic Park. 2022 Budgets – Committees should start meeting so that all budget information is turned in no later than 9/30/2021. Schmidt also asked Chief Loose if they were in contact with the Cheesehead Run members regarding helping with the event? Schmidt stated that Mark Fochs told him there hasn't been discussion on it yet. Chief Loose stated that he actually talked to the members last night and everything is set to go. They will be helping with everything that they did last year and they have been provided with all the information that they need. The route will be the same as previous years.

Minutes – Action – to approve the Board Meeting minutes as presented – motion: Schrubbe; second: Roehrig; carried. The Fire Department minutes were presented to the Board – Action – to accept the Fire Department's minutes and place them on file – motion: Roehrig; second: Starfeld; carried. The First Responder were presented to the Board – Action – to accept the First Responder's minutes and place them on file – motion: Loose; second: Schrubbe; carried.

Treasurer's Report for the Village of Hilbert - balances – (\$754,763.90) General fund; \$954,055.31 Sewer fund; \$186,165.58 Water fund; \$1.00 DOA Block Grant fund; \$81,382.28 TID #1 fund; \$1,114,856.21 T-Plus fund; \$36,295.79 First Responder fund; (\$240,186.30) TID #2 fund; \$654,683.48 Capital Improvements fund. Action – to approve the treasurer's report as presented – motion: Starfeld; second: Roehrig; carried. The Fire Department treasurer's report was presented to the Board. Action – to approve the Fire Department treasurer's report as presented – motion: Starfeld; second: Roehrig; carried. The First Responder treasurer's report was present to the Board. Action – to approve the First Responder treasurer's report as presented – motion: Loose; second: Schrubbe; carried.

Claims – examined and discussed. Schmidt asked if there were any questions regarding the claims submitted? Keuler stated that he had a question on the invoice from Mark Fochs in the amount of \$656. Plate explained that it all started when he gave permission to Fochs to use the wood chipper after hours for two trees that were down on his neighbor's property. He stated that someone informed them that they had to bill out for it. DuPrey reminded the Board that the ordinance states the cost is \$150 per hour when taking down a tree for a resident. Kim said that there were no man-hours since Fochs did it on his own time. DuPrey stated that the ordinance doesn't state anything about a fee for that; just that it's \$150/hr. Liability is also a concern regarding the wood chipper. Schmidt said it was discussed with Plate and Fochs and it was decided that the chipper should never be used by anyone after hours. Starfeld agreed and stated that it should be done during regular business hours and charged accordingly. Also, the paperwork should have been filled out beforehand and not after. The Board agreed that the charge needs to be billed. Plate stated that Fochs mentioned all the tools he has loaned to the Village over his time here and thought that should count for something; basically, swapping one thing for another. Keuler stated that swapping should never occur and that it doesn't work that way. Plate stated that he told Fochs to turn in a bill for it and so Fochs did. Starfeld said he didn't understand some of the charges; why are we borrowing a drill and bits from Fochs? We are a Village and should have this stuff available here. Plate explained that some of the items we use maybe one time a year and won't get used that much. Starfeld then stated that as far as sharpening lawn mower blades and balancing them, those are things that can be sent out to be done or done at a local hardware store. Starfeld felt that painter's tape, towels, etc. should not have needed to come from Fochs. He stated that we need to purchase the things what we need. As far as things like the scaffolding; this could have been rented from Farm & Home because it's rarely needed. Plate stated that these are things that were not only recently used but used over the last 4 years; DuPrey commented that Fochs hasn't even been here 4 years. Meanwhile, Keuler received

a call from his place of employment and had to leave due to being called in. He asked if this invoice could get tabled until the next meeting and continue discussion then? DuPrey stated absolutely. So, it was decided to hold off on payment until it could be discussed more. There was also a question on one of the invoices which appears to be for tubing ordered for drainage for the trail project in the new subdivision. The understanding was that nothing was officially approved to go forward regarding the trail and they were questioning the charge. Plate explained that he had to return other items and he placed the order for the tubing with the credit that was issued since he was there anyway. If for some reason the plan doesn't go forward or if there's changes, the items can easily be returned. He was just trying to do a return/exchange to make it easier. Plate stated that he was pretty sure he had the go ahead for the supplies needed for the trail; Nolan agreed that he did. Schmidt said since it can be returned (if need be) he's fine with it. Action – to pay all claims presented; except for the one discussed that was tabled – motion: Keuler; second: Roehrig; carried.

Correspondence – There was no MEG Newsletter presented to the Board. There was no Boardman & Clark Newsletter presented to the Board. The Calumet County Focus on Calumet Newsletters were presented to the Board for their information. The Notice from WCRB – 2022 Experience Modification Factor was presented to the Board for their information. DuPrey explained that our rating in 2021 was 1.45 and that for 2022 it is .87. Which results in a savings estimated at \$6,500. Schrubbe questioned how long an accident stays recorded on our rating once reported? DuPrey replied approximately 3 years. Reports - The report of labor hours was presented to the Board for their information. The report on building permits was presented to the Board for their information. The Notice of Receipt of July Installment of Shared Revenue in the amount of \$70,541.87 was presented to the Board for their information. The Notice of the July School Property Tax Credit Payment to the County in the amount of \$124,160.29 was presented to the Board for their information. The Notice of the July First Dollar Credit Payment to the County in the amount of \$29,907.56 was presented to the Board for their information. The Notice of Receipt of Exempt Computer Aid – Real Estate in the amount of \$762.81 was presented to the Board for their information. The Notice of Receipt of Exempt Computer Aid – TID #1 & TID #2 in the amount of \$1,503.32 was presented to the Board for their information. The Notice of receipt of the 2% Fire Dues from the State in the amount of \$3,627.18 was presented to the Board for their information. The Notice of Receipt of the Video Service Provider Aid in the amount of \$2,306.83 was presented to the Board for their information. The Notice from the Department of Revenue – Preliminary 2021 Statement of Changes in Equalized Value was presented to the Board for their information. DuPrey stated that we are at a 9% growth; which is not bad at all. Personal property tax was down (as expected) and real estate tax was up 10%. The Notice from the Department of Revenue – Preliminary 2021 Net New Construction Percentage was presented to the Board for their information. DuPrey stated in 2020 the equalized value was \$82,897,500 and in 2021 the net new construction is at \$2,052,200 which is an increase of 2.48%. This basically means that we can take our levy amount and raise it by this percent.

#### Unfinished Business:

2021 Projects – nothing new.

Recycling/Rubbish – DuPrey stated that no report was provided. The last billing in fact only shows the pick-up charge and no tonnage. He informed the Board that complaints continue from residents regarding pick-up. Other municipalities are having the same issue. A meeting will take place among all the municipalities to discuss options of getting out of the contract with Waste Management. The City of Chilton is already in the process of terminating its agreement with legal action. DuPrey explained now we can no longer report garbage bin damage/upgrades for the residents. The residents are supposed to call in themselves. This will not work well because we will no longer receive a report or information regarding these changes; so, the residents won't get billed accordingly. It's pretty much a mess right now. Loose informed the Board that he heard that Waste Management is down 123 drivers and he's heard that other waste companies have the same problem. DuPrey will keep the Board updated.

Police Protection for the Village – The report was presented to the Board for their information.

Fire Department – Chief Loose stated that there were 3 fire calls since the last meeting. He stated that he has met with Sargento regarding a possible project they are looking into which would be the installation of 1,100 solar collectors on the roof of the northside plant. He was involved with this due to the sprinkler system and a few others questions they had. He stated that as mentioned before, the department will be helping with the Cheesehead Run on Saturday. Discussion and possible action regarding request to do electrical work in the fire station – Chief Loose explained that they are looking to change the electrical on the generator. Right now, if power goes out the garage doors will not automatically open. They have to be opened by hand and these are very large very heavy doors. They would like to reroute some of the wiring to the generator in order to have the doors to be able to connect to the generator. They have a master electrician and two journeymen on the department who'd be willing to do the work. Loose was wondering if this would be ok or if they would need to budget and outsource the work? There would be no cost to the Village for this upgrade. Action – to approve the firemen to do the electrical work as requested – motion: Starfeld; second: Nolan; carried. Discussion and possible action regarding relocating the water valve on the fire truck fill line – Chief Loose stated that they are looking to relocate the water valve on the fire truck fill line. They will be adding a gate valve. This item was brought up a few years back and they'd like to readdress it. The valve right now is very low which makes it hard to get at. By raising it, it will make filling much easier. There is no licensed plumber on the

department, however; Mark Fochs would be able to add the gate valve. They will not be doing anything with the backflow preventer. The cost would be approximately \$600. The Fire Department would pay for all costs associated with the project. There will be no cost to the Village. Action – to approve the Fire Department to relocate the water valve on the fire truck fill line – motion: Starfeld; second: Roehrig; carried. Discussion and possible action request to share gas used for testing the gas meters – Chief Loose informed the Board that they have a bad sensor on their gas meter. They will be purchasing a new one. It is once a year that the meter would need to be recalibrated. The gas used to recalibrate the meter is the same kind that it used at the WWTP. Plate stated that they usually have some of the gas leftover which normally expires and goes to waste. Chief Loose at first mentioned that they would be willing to share the cost of the gas; however, since the Village usually has some that is left over, he would just like to use that at no cost to the Fire Department. The gas costs approximately \$200. Action – to allow the Fire Department to share the gas used for testing gas meters with the WWTP – motion: Starfeld; second: Nolan; carried.

Notice Preliminary changes in TID Equalized Values – TID #2 – DuPrey stated that the equalized value is down \$91,900.

Notice of 2021 TIF Value Limitation Report – DuPrey stated that we are at 20.95%. Ideally, you'd like to be at 12% or lower. So, we are basically locked until TID #2 terminates which is 2027.

Wastewater Treatment Plant – Plate informed the Board that the sludge was distributed a few weeks ago. He plans on doing it again in fall. Schrubbe stated that he had a few residents complain about the scent. He questioned on whether the resident is correct in stating that it has to be worked in within 24 hours. Plate stated that according to the DNR it is 7 days. They had it all completed within 3 days. This year, Plate worked it in himself. Prior years when the land was owned by a different farmer, that farmer worked it in. Plate stated that hauling the sludge went really well this year. Starfeld stated that we just always have to make sure we are following the DNR rules; Plate responded that we are.

East Side Drainage Ditch by Lynwood Dr. – Update on issues discussed last month from emails – DuPrey stated that Keuler has talked to the property owner and was going to give the Board an update. However, since Keuler got called away from the meeting this topic will have to be tabled until the next meeting.

Well #4 – Update on the Rate Case for the filter system project – DuPrey stated that the first letter went out to all residents. He had a few calls and discussed it and everything went well. Update on the Project – nothing to report.

Village Meadows Subdivision – Discussion and possible action regarding extension of the listing contract with Thiel Real Estate – DuPrey explained that he and Schmidt have already signed the contract since it expired August 1<sup>st</sup> and this needed to be done to keep the listings current. Starfeld asked whether Thiel reported if there's been a lot of interest on lots? DuPrey stated that Thiel is still getting a few calls on the 4 lots remaining and has also been getting calls on the lots that will be available in Phase 2. Schrubbe requested if next time the contract is up for renewal if it can be brought to the Board ahead of time so they can review it before just re-signing it? DuPrey stated that it would be; time just got away from him and he didn't realize that it was expiring so soon. This extension will be from August 1, 2021 thru December 1, 2021. Action – to approve the extension of the listing contract with Thiel Real Estate – motion: Starfeld; second: Schrubbe; carried. Mail Delivery – nothing new. Subdivision Improvements – nothing new. Issues with elevation on houses – Schmidt stated that the grades are not where they are supposed to be. This was discussed at last month's meeting. It was mentioned that the street committee maybe should set up a meeting with the building inspector. DuPrey stated that he talked to the Village's building inspector, Paul Hermes and Hermes stated that he does not check the elevation for any community that he is inspector for. That would be the engineers. The contractors and excavation workers are given the correct elevations when they start. Starfeld questioned whether at dig time if Plate needs to be down there making sure the elevations are correct. Plate stated that he's not an engineer and he doesn't have the equipment that the engineers have to get it as accurate as possible. Nolan stated that shouldn't fall on Plate to do that. It was decided that DuPrey would check with Jared from Robert E. Lee and see what the cost would be to have an engineer here the day of digging to confirm that the elevation will be right. He will inform the Board as to what he finds out from Jared. Phase II Development – Schmidt stated that this will be discussed during the plan commission meeting updates later in the meeting.

Fochs Trails Subdivision – nothing to report.

Former Bel Brands Property – Update on the Project – Dan from Cedar Corporation updated the Board on the project. He stated that the asbestos removal last week started with the flooring and will proceed to the outside. It'll probably take about a month. So even if it doesn't look like things are advancing; they are in the inside. They are still on schedule and the asbestos removal should be done by Labor Day. Demo will be in the month of September through the end of October. DNR was onsite last week and there were no issues. They approved the plans and everything is still moving ahead. DNR will be checking in bi-weekly. Payment Requests – none. Change Orders – none.

Hilbert Housing Authority – Update on the progress of the sale of property – no updates. Discussion and action regarding revising listing contract with Howard Miles – The revising of the listing would be changing the asking price from \$616,320 to \$450,000. Action – to approve the revised listing contract with Howard Miles as presented – motion: Schrubbe; second: Starfeld; carried. Discussion and possible

action regarding the cancellation of the Offer to Purchase – This is in regards to the offer put in by Howard Rudin. Upon further information received Rudin has decided to withdraw his offer. Action – to accept the cancellation of the Offer to Purchase – motion: Starfeld; second: Loose; carried.

2020 Census – Redistricting – Update on the process and timeline – DuPrey explained to the Board that there are still no census numbers available. The last update stated that they numbers should be in by August 12<sup>th</sup>. All districts need to be set up before December 1<sup>st</sup>. The County needs to set theirs first, then the municipalities, and then the state. The Village will have 2 wards. Once it is set then there will need to be a public hearing and notice in the paper. The Board will then have to approve either a resolution/ordinance accepting the wards. A Special Board Meeting may have to be called to get everything done on time.

Discussion and possible action regarding possible zoning code violation – DuPrey stated that he found out that there is a new state inspector and new districts. He's been in contact with him regarding a different question so he will reach out to him again regarding this. He's hoping the communication will be easier with the new inspector. No action taken.

COVID-19 – DuPrey stated that everything within the office is going fine and no changes need to be made. The Board agreed.

Park Bathroom Project – Roehrig stated that there are no updates.

Lead Service Lines in the Village – Plate stated that there are no updates.

New Business:

Application for Operator's license – Action – to approve the operator's license for Amy McLaughlin – motion: Schrubbe; second: Starfeld; carried.

Classes/Seminars/Schooling for Employees – Information for the WWOA Convention was presented to the Board. The cost would be registration, mileage and a hotel room @ \$139/night for two nights. Plate is requesting to attend. Action – to approve the schooling request as presented – motion: Starfeld; second: Roehrig; carried.

Reports on schooling/training sessions – none.

Discussion and possible action regarding replacing the office laser printer – DuPrey explained to the Board that the laser printer that we have now in the office is 13 years old. He needed to order some replacement parts and the total for those parts came to \$1,149. The salesperson sent him information regarding buying a new laser printer instead. This printer is \$1,265 with a \$568.20/year service plan. The nice thing about the new printer is the only thing what would ever need to be ordered for it is the toner (which is included in the service plan) and no other parts. If ordered separately, DuPrey was not sure on the price of the toner but he would look into it. Schrubbe thought that the toner could be purchased for a cheaper amount compared to the service contract; but if service calls are included that does make a difference. Schrubbe questioned the price of the service plan because within 2 years you're basically paying the full price of a new printer? What does this all cover? According to the e-mail it states that it also includes any parts and labor that come into play for service calls that are submitted because of a paper jam, broken part, etc. Essentially, under a service contract you would never pay for a toner or for a service call. You would just pay a monthly bill based on the amounts of prints you run. So about 1,000 black prints and 500 color prints per month. Schrubbe stated so there is a limit on the prints? DuPrey stated yes. Roehrig questioned whether the service plan has to be renewed every year or if it can be dropped after a year? DuPrey stated that he assumes it can be dropped but would doublecheck. He will contact the vendor and get answers to the questions regarding the service plan. DuPrey informed the Board that the money is available in the office equipment fund and therefore would be paid by those funds. Action – to approve the purchase of a Lanier PC600 laser printer for the office as requested – motion: Starfeld; second: Loose; carried.

Discussion and possible regarding the request to amend the code to allow chickens – A resident is requesting the Board to reconsider the ordinance not allowing residents to have chickens on their properties. The Board was provided with a letter from the resident. DuPrey stated that he also has video that the homeowner sent to him regarding the issue with the barking dogs of her neighbor. She stated that the neighbor said the dogs bark because of the chickens, however; even with no chickens now in the yard the video shows the barking of the dogs. DuPrey offered to play the video but the Board decided it was not necessary since they were discussing on whether chickens should be allowed and the dogs were a separate issue. Loose stated that at one point she had chickens and was required by the Village to get rid of them. She didn't feel like there was anything wrong with having them. Chief Loose stated that as long as it's not roosters he didn't see what the problem would be. Starfeld felt that the ordinance should stay as is. If we allow chickens then what's next and where does it stop? Schrubbe stated that he knows some municipalities that allow them and a lot of them wished they never would have. It was mentioned that now it seems like everything is deemed an emotional support animal. But for an animal to be considered an emotional support animal there is paperwork from a doctor, special registration, etc. which is required. It's a process that a resident would need to complete. Action – to deny the request to amend the code to allow chickens – motion: Starfeld; second: Schrubbe; carried.

Discussion and possible action regarding the request to block off Chestnut Street during the Gospel Fest on August 20<sup>th</sup> – 21<sup>st</sup> – The request is from the Voices of Peace. It is the same request that they do every year. Chestnut Street between 7<sup>th</sup> and 8<sup>th</sup> Street is the area they would like to have closed during the hours of the Gospel Fest. Plate will coordinate the barrels that are needed with the members of the

group. Action – to approve the request to block off Chestnut Street during the Gospel Fest – motion: Roehrig; second: Starfeld; carried.

Discussion and possible action regarding the start time for full-time public works employees – Schmidt stated that there was some misunderstanding regarding Friday summer hours. It was originally thought that 2 employees would work their 4-hour on Friday from 7 a.m. to 11 a.m. However, some were working 6 a.m. to 10 a.m. So, still working the required 4 hours but just coming in earlier to be done earlier. Schmidt asked if anyone had any issues with this? DuPrey stated that he did not. Schmidt stated that we just have to remember to be available if residents need anything since we are here to serve the residents. It was also mentioned that additional employees could be called back in if needed. Nolan asked Plate which they preferred? Plate stated 6 a.m. to 10 a.m. Starfeld recommended that's what we do then but we can always change if it doesn't work out for some reason. The Board agreed. No action needed.

Plan Commission – Action – to approve the meeting minutes – motion: Schrubbe; second: Roehrig; carried. Committee recommendation regarding the preliminary plat for Village Meadow First Addition – DuPrey explained that after the Plan Commission meeting, he checked to see if the street names chosen by the committee were available. He received conflicting replies. The property lister for the County said there was no issues but the GIS administrator for the County stated that since there was already a Dogwood Lane in the County, that Dogwood Drive would be too similar. So, the next choice by the committee was Tanglewood Way and that is available and shouldn't be a problem to use. Action – to approve the preliminary plat for Village Meadow First Addition and the street name of Tanglewood Way – motion: Schrubbe; second: Loose; carried. No further action needed. Recommendation regarding property split for Cullen Real Estate to WPS – DuPrey stated this was discussed at a prior public meeting with WPS representatives attending and explaining the need for the property split. Action – to approve the property split for Cullen Real Estate to WPS as requested – motion: Starfeld; second: Schrubbe; carried. No further action needed.

Village Board Member Informational Report – Schrubbe mentioned that he has received neighborhood complaints from residents on Lynwood Drive regarding the presence of a pig and too many dogs at a residence. It was stated that the pig was considered an emotional support animal and the paperwork for it has been turned in. Starfeld stated that he doesn't remember a variance for that happening. DuPrey would check the minutes on it. Kieso stated that the dogs connected with that address have not been licensed. DuPrey stated that he would check into it and a letter will be sent if needed. Roehrig provided the Board with a flyer for a fundraiser from the Kiel Fire Department. They are being sponsored by Community First Credit Union and the municipality is promoting the fundraiser to help obtain funds for equipment. Roehrig wanted to share this with the Board because he felt this was a good outlet and another avenue to try to meet the municipalities' needs with budgets being stretched so thin. It's a way to think out of the box and try to get some funds raised to needed items. Starfeld questioned that with the new Board computers if they could get Board member e-mails set up? DuPrey stated that they considered g-mail accounts but those would require verification before logging in. Schrubbe stated several other ideas where the verification would not be a requirement. DuPrey will check with Brett Halderson to see what the best option is. Some of the Board members would like to just be able to create a separate g-mail account themselves while others wanted something universal for all members across the Board. DuPrey will look into what options are available.

Village Personnel Informational Report – Nothing to report.

President's Report – Schmidt stated that he wanted to discuss security and how the Village may have to step up and incorporate a security system throughout their buildings in the Village. Topics discussed were: getting alarms on the wells, the WWTP, the hall, the office, the fire station/community center and the park. It will be checked into and discussed when all the information is gathered.

The Village Board then convened into closed session under S.19.85(1)(e) to deliberate or negotiate the purchase of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. Action – to convene into closed session – motion: Roehrig; second: Schrubbe; Roll Call Vote – yes: Loose, Schrubbe, Roehrig, Nolan, Starfeld, Schmidt; carried.

The Board then reconvened back into open session. Action – to reconvene back into open session – motion: Loose; second: Roehrig; Roll Call Vote – yes: Loose, Schrubbe, Roehrig, Nolan, Starfeld, Schmidt, carried.

Discussion and possible action regarding the purchase of public property, investing public funds and other directly related items of business – Action – to accept the Offer to Purchase from Nexgen III, LLC plus the amendment – motion: Schrubbe; second: Roehrig; carried.

Adjournment – Action – to adjourn – motion: Roehrig; second: Schrubbe; carried. The meeting was adjourned at 8:44 p.m.

*Missy Kieso*

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Missy Kieso, Deputy Clerk Treasurer

President Jim Schmidt called the special Board Meeting to order at 5 p.m. on Wednesday, September 1, 2021.

Roll Call – All members reported present except Roehrig. Also present were Jared Schmidt from Robert E. Lee, Tony Sweere, Kim Plate, Dennis DuPrey and Ed Byrne. Please note that Peggy Nolan had to leave the meeting at 6 p.m. but returned at 6:26 p.m.

Pledge of Allegiance – The pledge of allegiance was recited by everyone present.

Citizen Questions and Concerns to be acted on at the next Board Meeting – none.

Announcements – none.

President's Comments – none.

The board then convened into closed session under S. 19.85(1)(e) to discuss the possibly of pursuing the purchase of public funds, and the investing in public funds and other specified public business whenever competitive or bargaining reasons require a closed session. Action – to convene into closed session – motion: Schrubbe; second: Loose; Roll Call Vote – yes: Loose, Schrubbe, Nolan, Keuler, Starfeld, Schmidt; carried.

The board then reconvened back into open session. Action – to reconvene back into open session – motion: Nolan; second: Starfeld; Roll Call Vote – yes: Loose, Schrubbe, Nolan, Keuler, Starfeld, Schmidt; carried.

There was no action to be taken from the closed session.

Unfinished Business –

2021 Projects – Action – to accept the street committee meeting minutes and to place them on file – motion: Schrubbe; second: Loose; carried. The recommendation from the committee was to rebid the trail system project. The project was explained. It will be an 8' wide trail, gravel only and lighting bid as an alternate. The lighting for the trail would match the lighting that the school has in their parking lot. This was discussed at quite length. There was disappointment that we could not just hire someone to do the work. The limit to bid is \$25,000 and the project estimate exceeds this so we have to bid it out. It's the state law. DuPrey stated that we are dealing with property not owned by the village and we need to make sure we do this project the right way because we do not want to affect the school's property. Drainage is a major concern for this area and by bidding it, we have more legal teeth than if we just hire someone. Action – to approve the recommendation to rebid the project as presented – motion: Schrubbe; second: Keuler; carried.

Recycling/Rubbish – DuPrey presented the board with information regarding issues with Waste Management and the contract we are part of with Eastshore Recycling Commission. He said he attended a meeting in Brillion on this and the issues are countywide. He stated that the City of Chilton is already out of their contract and that he would like the same for the Village of Hilbert. He stated that it is almost on a weekly occurrence that there are issues. Action – to grant the authority to send a notice to Waste Management and Eastshore Recycling Commission to get out of the contracts – motion: Starfeld; second: Keuler; carried. Schrubbe commented that if we do get a new contract to at least seek out bi-weekly recycling pickup. He stated that this would be the way to go even with the larger cost.

East Side Drainage Ditch by Lynwood Dr. – Keuler stated that he met with Dylan Beil and he is maintaining the area where the street right of way is he is mowing it and maintaining it. There is no sod or grass clippings that are being dumped there. There are pumpkins growing there and they are spreading into the right of way of Lynwood Dr. Starfeld stated that he has no issues with the pumpkins. Loosed stated that as long as there is no grass clippings she is okay with it. The board went on record that they were okay with doing this as is. The board briefly touched on the ditch by Kevin Plate. The stone is falling in off the bank and there is a large amount of erosion and it needs to be repaired. Jared stated that he would look at it. The street committee was instructed to come up with a solution soon as to how this will be repaired.

Village Meadows Subdivision – Jared provided and update on mail delivery. He is working with the postal service and looking to finalize location and incorporating the location for Phase II. The final plat is being worked on also. The board then discussed the issues with Lots 1 & 8 and their elevation. It was discovered that the builder filled in the swale that is supposed to be draining the subdivision and this is creating an issue. There was some confusion that the ditch there which is the school's property was where the stormwater should be drained. The swale is on the elevation plan so it should not have been missed. There was discussion regarding the location of the swale and whether or not it could be moved to provide the house on Lot 8 with a flatter yard. Jared stated that we cannot change the grade at a lot line. We cannot drain onto someone else's property. There was also discussion regarding how we will

deal with this in the future. Kim Plate stated that he will take charge this in the future. It was suggested to set up a meeting with both contractors since only one of them was there the last time to discuss this and come up with a solution that is satisfactory to all parties.

Bel Brands Property – nothing new.

Hilbert Housing Authority – Action – to accept the minutes from their meeting and to place them on file – motion: Schrubbe; second: Keuler; carried. It was noted that things are still progressing. We just had to have this cleaned up since the deed is in the title of the Village of Hilbert Housing Authority.

COVID-19 – nothing new.

Unfinished Business –

Classes/Seminars/Schooling for employees – A request was made by Kim Plate to attend a wastewater class via zoom. Cost is \$250. Action – to approve this – motion: Keuler; second: Nolan; carried.

Discussion and possible action regarding request for a variance on the number of dogs – DuPrey presented a request from the individuals purchasing one of the spec homes in Village Meadows. They currently have 3 dogs one of which is 14 years old. They have requested a variance to keep 3 dogs with the understanding that they would have to remain at no more than 2 dogs once one of them pass away. Action – to grant this variance as requested – motion: Starfeld; second: Keuler; carried.

Adjournment – Action – to adjourn – motion: Schrubbe; second: Keuler; carried. The meeting was adjourned at 6:28 p.m.

*Dennis DuPrey*

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Dennis DuPrey, Administrator Clerk Treasurer